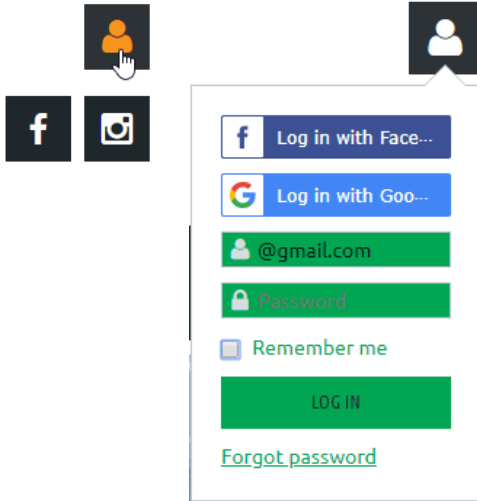


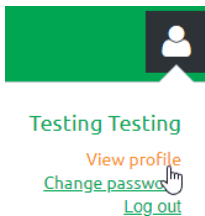
FAMILY & CORPORATE MEMBERSHIPS - MODIFYING A BUNDLE MEMBER'S PROFILE

As a bundle administrator you can modify a bundle member's profile from within your profile.

1. To modify a bundle member's profile, log into your account at www.bikefernie.ca. You should automatically be directed to your profile. If so, see step 3. If not, see step 2.



2. Click on the **PROFILE ICON** on the top right side of the webpage and click on **VIEW PROFILE**.

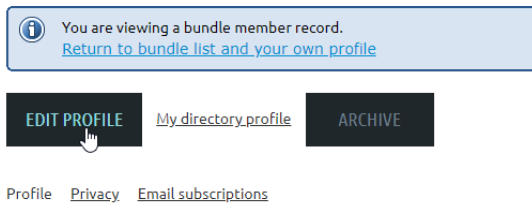


3. Scroll down to **BUNDLE SUMMARY** and click on the **BUNDLE MEMBER'S NAME** that you want to modify.

BUNDLE SUMMARY

Bundle limit	3
Used so far	2
Your members	testing@testing123.com
	ADD MEMBER

4. Click the **EDIT PROFILE** button within the bundle member's profile.



5. Make the changes you need to make then click **SAVE**. Note: if you are changing a bundle members email address, please be advised that a new password will not be automatically be emailed to them. They must log in using their updated email address and choose 'FORGOT PASSWORD' to reset their account log in.
6. You can now click the **RETURN TO BUNDLE LIST AND YOUR OWN PROFILE** link to return to your member profile.